

Capital Improvements Program Committee Regular Meeting

September 20, 2011

Minutes

Members Present: Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman,

Members Absent: David Owen, Pete Chamberlin

Chairperson opened the meeting at 8:04 am.

Consideration of Minutes

Motion by Joyce Davis and seconded by Jim Shildneck to approve the minutes of the September 1st, 2011 meeting as submitted. All members voted in favor, motion passed.

Workshop on CIP Development

Discussion on Albee Beach House: Email from Ethan Hipple explained the price difference of the submittal from last year vs this year - the estimate for this year is from a new firm (the firm used for last years' submittal is now out of business). Ethan is confident that the price will come under the \$205,634 due to the cost savings of hiring the Kingswood Vocational Building Trades program for the project. Ethan will have a firm number in time for the Warrant Article.

Discussion on procedure of submittals, backup for projects and funding of projects.

Review of the Master Spreadsheet: Linda highlighted the PW projects for 2012 that were not on the Master spreadsheet – to be added for next weeks meeting. WWTP: \$90,000 building upgrades & \$90,000 spray area . PW Garage: \$115,000 replace hydraulic lift & \$95,000 replace fuel depot. This projects will be combined into 2 projects one for the WWTP and one for the PW Garage. (also, cost will then meet the threshold for CIP projects)

Discussion on request for submission of draft spreadsheet to the BOS prior to the CIP committee finalizing; discussion on minutes and spreadsheet are public and available; chairperson stated the CIP should not drive the projects – projects should be submitted on their own merit. It is noted that the Town Hall has been submitted with place holder of \$4 million with full knowledge that the project is subject to change by the BOS.

Board questioned status of the Radio Meter project for \$1.2 million. Meeting by department heads was last week. The committee still has questions as to overall price, payback and other cost associated with the new system. Consensus of the committee to move the project to 2013 as this project is not a “leaky roof” and high priority need; also the bottom line total for projects in 2013 is considerably less.

Discussion on Rt 28 project (drainage, bike lanes, intersection improvements, & construction)-requires funding from the NHDOT 10 yr plan. Committee would like clarification on project sequence and funding.

Committee questioned the Annual Road maintenance cost - reduction of \$150,000 in year 2013. Clarification needed.

Delete line for "Unspecified Road/Infrastructure Construction" in the amount of \$2.2 million for years 2015 – 2019

Delete line for ADA issues in Parking Lots

Correction for Sidewalk projects - to be every other year.

Committee reviewed all projects for year 2012

Other Business:

Next meeting will be Monday, September 26th – @ 8 am at the Town Hall meeting room

The meeting adjourned at 9:56 am

Respectfully Submitted,

Stacie Jo Pope